



Updated 11-14-09

2010 KC Metro Individual Player / Team Registration

KC Metro teams are required to individually register their players / teams in order to participate in ASA tournaments. Proof of registration is required prior to each tournament. This applies to all teams regardless of age or division.

Review these basic instructions then go to the website listed at the bottom of this page to register your team. Additional instructions are also found on the registration website.

FIRST TIME USERS will be asked to “create an account” on the website listed below.

- 1) Enter either a Coach or Manager as the main contact for your team.
After the information is entered you must click on the “[Insert Manager Information](#)” button.
You will now receive an email telling you to return to the website to activate your account!

**** You have not registered your team until you have returned to the website, activated your account & added your Player & Non-player information****

- 2) Follow the instructions on the registration website. Once all information has been added to your team, you must click on the “[Submit Registration & Select Payment Option](#)” button.
After you’ve selected the appropriate payment option & clicked on the button you are finished!

Non-League teams → print 2 copies of the invoice – one for your records & one to mail in with your payment.

League Teams → print 1 copy for your records only!

Do not send any money or paperwork to us – we will invoice your league.

RETURNING USERS → to add new Players or Non-players, you must revisit the website. Enter their information, print a copy & submit the form with payment to the address listed.

NOTE → All teams must register at least 1 Manager or Coach.
You may register more if you choose. However, you will not receive your Certificate of Insurance & Registration cards until you’ve registered at least 1 coach and 9 players.

NOTE → **To file a claim, visit the Bollinger website at:**
<http://www.bollingerasa.com/softball2008/A/index.asp>

Certificates of Insurance will be emailed to the primary team contact.

Individual Registration Cards will be mailed within 4-5 business days after receipt of payment & paperwork.

Rush deliveries are available for an additional \$15.00.

Rush deliveries will be mailed within 1-2 business days after receipt of payment & paperwork.
Lost registration cards will be replaced for \$3.00 each plus shipping & handling.

For questions, email Lorie Cundiff at: jayvols@everestkc.net

To register go to: www.fastpitchnetwork.com/ASA